

# Beginning Band Folder Organization

## Band Binder Supplies List:

- \*\* Band Binder - 1" hard cover binders with pockets \*\*
- \*\* One Set of Five (5) Dividers \*\*
- \*\* One Pencil Bag with holes for the rings in your binder \*\*
- \*\* Three Sharpened Pencils \*\*
- \*\* One Highlighters \*\*

### **Fundamental Exercises**

1. Tone Development
2. Section Exercises
3. Additional Tone Handouts
4. \_\_\_\_\_
5. \_\_\_\_\_

### **Music Theory**

1. First Theory Packets
2. Additional Theory Packets
3. Instrument Information Sheets
4. \_\_\_\_\_
5. \_\_\_\_\_

### **Practice Guide**

1. Weekly Assignment Sheets
2. Practice Guide
3. Listening Sheets
4. Other practice or ensemble handouts
5. \_\_\_\_\_
6. \_\_\_\_\_

### **Band Music**

1. Band Book
2. Current Music
3. Other pieces from the school year
4. \_\_\_\_\_
5. \_\_\_\_\_

### **Additional Music**

1. Sight-reading music
2. Music for private lessons
3. Other Music

It is important that everyone's folder is very organized. Not only will organization help you keep up with your music, but it will also allow our classes to move more efficiently. We will periodically have random notebook checks to make sure everyone is taking care of their personal responsibilities. Your attention to detail with regards to your folder will directly relate to the results we seek during class.

Every folder should have dividers with the 5 sections on the left listed as headings. Each of these sections serves a specific purpose. You should have all of the materials under each heading **in the specified order**.

***Current Music* should not be put in plastic sheets. Use the hole protectors to keep the music in the rings of your binder so we can mark our music when necessary.**

**\*\*Make sure your pencil bag always has several pencils sharpened and ready to go always. You should also have at least 2 highlighters to help with marking your music.**

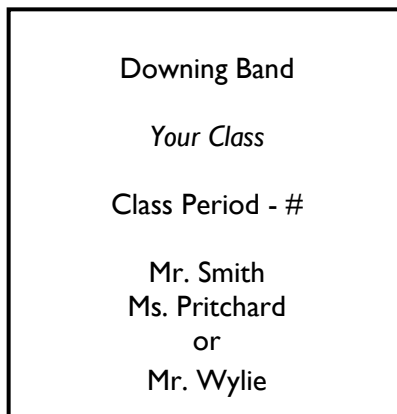
**All papers should be in the rings in the appropriate section of your binder. Do not just slide papers loosely into the binder. Take the extra 5 to 10 seconds to put them away correctly. This will keep them from getting wrinkled or folded.**

***Your organization is one of the keys to our success as a great band!!!***

***Look on the back of the page for a diagram on how to label your binder. Be very creative with the outside (front and back). Try to keep the inside as neat as possible.***

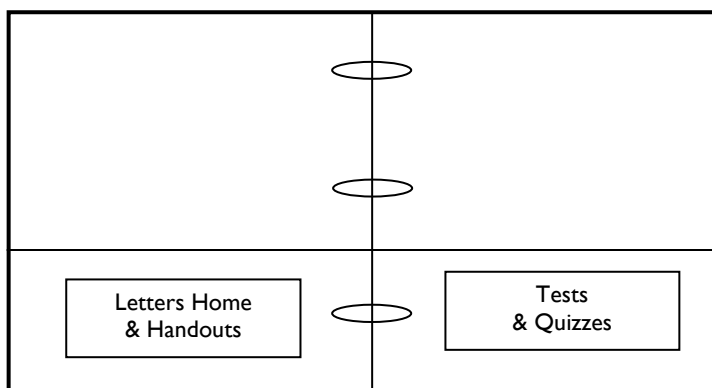
## **Front Cover**

The cover of your binder only has a few guidelines. You must have the information from this diagram on the front so that it can be read. Other than that, make your binder **your binder**. You can decorate it however you choose to, and let it tell something about yourself. Your goal should be to have the coolest binder in the class.



## **Inside Pockets**

The inside part of your binder should be very neat. Label, in a simple but clear manner, the left and right pockets as seen below.



***Please have this organized by Friday, October 29<sup>th</sup>!!!***